



Round and Round the Gardens Childcare

... the natural choice for your child.

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Company Director / Nursery Manager

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Company Secretary / Business Manager

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Staff Conduct Agreement

Round and Round the Gardens recognises the importance of promoting and preserving the integrity of relationships between staff and the company. This agreement is intended to guide staff in the appropriate practices when dealing with colleagues, children, parents, visitors including students, nursing students, professionals and others. This will also support the effectiveness of the day to day running of the nursery, as well as ultimately the performance of staff.

The following concise set of statements outline the practices expected of staff.

- Listening
- Respectful
- Non-judgemental
- Positive language
- Kind and caring
- Communication
- Professionalism with all
- Team work – working together for the good of all
- Be good role models for the children
- Support the development of others
- Support and respect individuality and strengths
- Non-discriminatory and Non-stereotypical
- Confidentiality
- A new day, a different day – move on – leads to a happy environment
- Honesty
- Loyalty to Round and Round the Gardens, others and the team; priority to be given to your main job at R&RG, as it is important that you attend meetings, open days, events etc. Any additional paid employment elsewhere must not impact on your availability to work to fulfil your role. Full participation is expected, as a team member.
- Appropriate style of dress that does not impact on who we are as individuals, but is practical and decent for working with children.

If for any reason difficulties or issues occur between staff members then it is advisable for those concerned to talk the matter through, however if this does not settle the disagreement then an appointment should be made to discuss with the Nursery Manager or Business Manager.

Updated: September 2017

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